



Provider Student Epic EMR Education

Effective Date: April 12, 2021

Audience: Inpatient and Emergency Provider Medical Students (MD, DO, PA, NP, CNM, CRNA, APRN and Dental Students)

Provider Student refers to:

1. A medical student enrolled in medical school to become a DO or MD. This is not an approved GME program. A medical student is never considered to be a Resident or Intern.
2. An Advanced Practice Clinician (APC) student enrolled in a medical program to become a PA, NP, CNM, CRNA or APRN. (May also be referred to as a Non-Physician Practitioner (NPP)).
3. A dental student enrolled in dental school to become a DDS or DMD.

Provider Students

1. Are granted electronic health record documentation privileges in HSHS Epic electronic medical record (EMR).
2. Are able to document in the patient's chart under their own username and password.
3. Notes will be signed with co-signature and the Attending MSM or Sponsoring MSM will counter-sign.
4. May contribute to the E/M Billing document
 - a. Medicare does not pay for any service furnished by a Provider Student. Any contribution and participation of a Provider Student to the performance of a billable service (other than the review of systems and/or past family/social history, which are not separately billable but are taken as part of an E/M service – see Section V.B.6. of Provider Students – Patient Care Activities Policy) must be performed in the physical presence and personal supervision of the Attending MSM or Sponsoring MSM or physical presence of a Resident.
 - b. Student documentation cannot be used for
 - i. Admission H&P's
 - ii. Discharge Summaries
 - iii. Procedural documentation



Let's Take a Look

What All Provider Students need to do in a live Epic Environment

1. A Provider Student may contribute to any section of the daily note by starting/opening the progress note via "new note".



Once they have selected new note, they will have an option to choose:

1. "Progress Note" from list of drop-down options
2. "Service" which will describe the location of care/focus of their note

The screenshot shows a 'Category Select' dialog box with a search bar and a list of note categories. The 'Progress Notes' category is highlighted with a purple box. A purple arrow points from this box to the 'Type' field in the 'My Note' form. The 'My Note' form has fields for 'Type', 'Service', 'Date of Service', and 'Summary'. The 'Type' field has a red '1' and the 'Service' field has a red '2'.

Title	Number
Nursing Note	70
OB ED Provider Note	1020001
Op Note	1000004
OR Assist	10700001
OR Nursing	10
OT/PT/SLP Initial Assessment	5000600
Patient Care Conference	1000002
Plan of Care	1000001
Post-Sedation Assessment	3040002
Procedures	3
Progress Notes	1
Psychiatric Evaluation	500007919
Psychological Evaluation	500007910
Psychological Progress Note	500007908
Psych-Social History AODA	500007900
Psych-Social Treatment Plan AODA	500007904
Quality Indicator-Admission	5000075
Quality Indicator-Discharge	5000077
Radiation Therapy Simulation Note	5008001
Radiation Treatment Note	5008003
Radiation Treatment Summary	5008002

NOTE: Provider Students working in the Emergency department will choose "ED Provider Notes" from list of options. If directed by ED clerkship/faculty, students CAN use the "provider student note" in this field of 2 choices for practice documentation. This document would not be used for billing but still shared with faculty for co-signature.

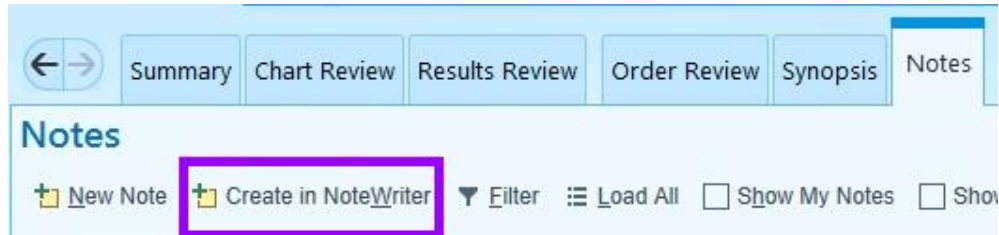
The screenshot shows a 'Category Select' dialog box with a search bar and a list of note categories. 'ED Provider Notes' is highlighted with a purple box. Below it, 'Medical Student Note (The content of this medical student note is for ...)' is also highlighted with a purple box.

Title	Number
Downtime Event Note	1000005
ED Notes	6
ED Provider Notes	19
ED Triage Notes	8
Ethics committee	50001000
Family Meeting Progress Note	5000340
FIMS	500076
Formal Therapy Progress Note	5000800
Group Therapy Session	500074
H&P	4
HBO Transcutaneous Oxygen Test Note	500007916
History & Physical/Post Admission Assessment	5000630
Individual Cardiac Treatment Plan - ITP	500902
Interval History and Physical	5000670
Intervention - Mental Health	500007920
Intervention AODA	500007903
Lactation Note	42
Medical Student Note (The content of this medical student note is for ...)	500007915
Mental Health Legal Form/Note	500007911
Multidisciplinary Treatment Plan - SR	500900
Multidisciplinary Treatment Plan Review - SR	500901

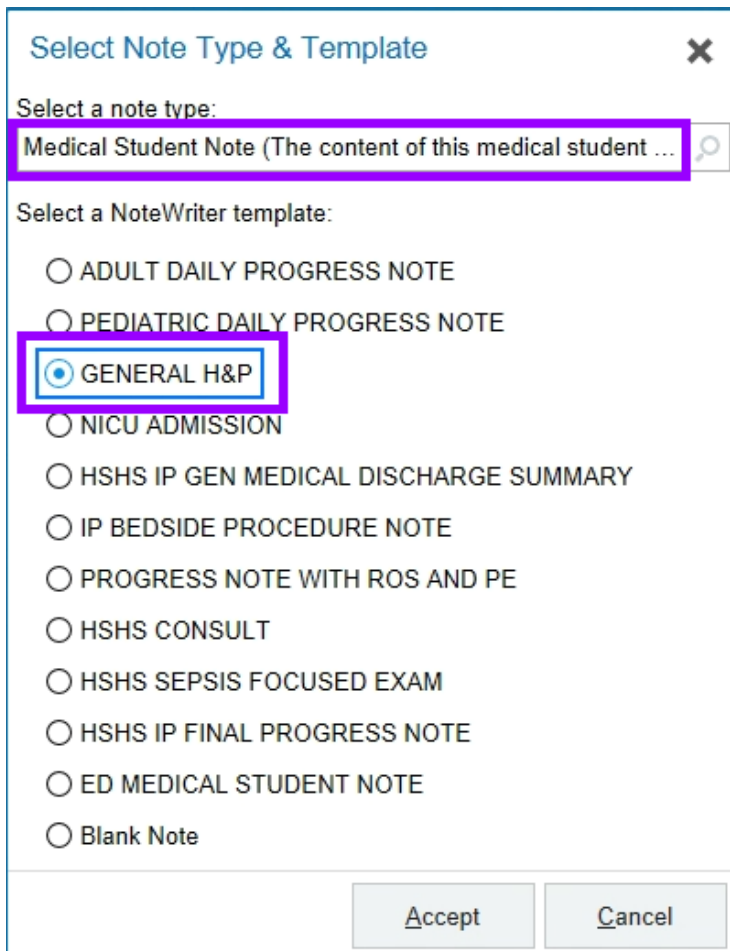
Practice H&P Note Writing

Provider Students can use medical student notes and this will not be a part of the billable service.

1. In notes activity, choose Create in Notewriter.



2. Choose Medical Student Note
3. Choose the H&P note type, click Accept



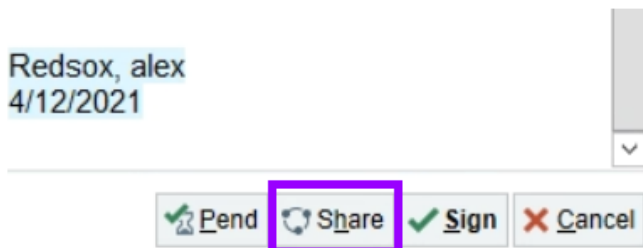
4. Once note is complete, the student will add their signature Smart Phrase, type .MedicalStudentStatement in the note
5. By adding the SmartPhrase, the name of the student involved in the care will be inserted and time stamped.

Abbrev	Expansion
☆ MEDSTAKING	Outpatient meds marked Taking as of the current encounter
☆ MEDSTART	Lists Medications for patient to Start Taking, Pharmacy sent to, and ...
☆ MEDSTUDENT	student
☆ MEDSTUDSTA...	Medical Student Statement created for CHG0093166

I participated in the documentation of this service as a medical student.
Redsox, alex
4/12/2021 11:19 AM

Redsox, alex
4/12/2021

6. The student will then “share” the note to allow for Teaching Provider/Teaching Mentor to contribute and review the note. Student will not edit the note after Teaching Physician/Mentor signature.



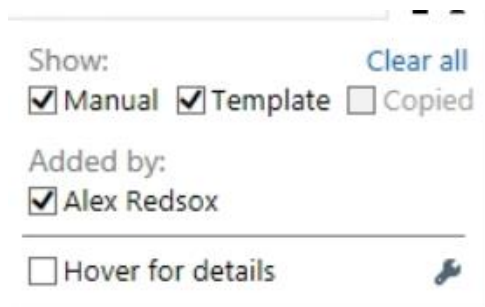
What Attending MSM or Sponsoring MSM (teaching physicians/mentors) need to do with Epic student documentation:

- The Attending MSM or Sponsoring MSM
 - Must verify in the medical record all student documentation findings: history, physical exam, and/or medical decision making.
 - Must personally perform (or re-perform) the physical exam and medical decision making activities of the E/M service being billed.
 - May verify the accuracy of any component documented by a Provider Student in the medical record, rather than re-documenting this work.
 - Countersign and add their Attestation statement to the documentation.
- In order to review student documentation, in Epic, you can hover over documentation to identify the author and review it:
 1. Select any note in Chart Review – Notes
 2. Select **Hover for details** checkbox for attribution information inside of the body of the note
 3. Hover over the content of your note you want to review



- To review content that was copied and pasted from another source, such as a previous note, click: Copied option and hover over the content you want to review. Will display who copied the content and where it was copied from.

NOTE: If none of the note was copied, the copied option below will be shaded out and unable to select the copy option.



General Scenarios that Satisfy the Physical Presence Requirement:

Attending MSM, Sponsoring MSM, or faculty in Epic can provide feedback to the Provider Student by:

1. Verbal note feedback
2. Reply to Co-Sign note In Basket messages
3. Add notes in Shared Notes used for practice purposes.

Evaluation and Management (E/M) Documentation: Includes history, physical exam, and/or medical decision making.

Independent Assessment

- This may be more common on outpatient patient encounters.
- Provider Students may assess patients independently when deemed acceptable by the Attending MSM or Sponsoring MSM, to gather pertinent history and complete the physical exam, which is then presented to Attending MSM or Sponsoring MSM.

Collaborative Assessment

- This may be more common on hospital patient encounters.
- Provider Student and MSM or Resident see patient together, obtain history, complete the physical exam, and/or medical decision making.

Documentation

- Provider Students may
 - Document services in the medical record.
 - Contribute to documentation of findings, including history, physical exam and/or medical decision making.
- Residents may also contribute to the documentation.
- Attending MSM or Sponsoring MSM
 - Must verify, in the medical record, all the Provider Student's documentation of findings, including history, physical exam and/or medical decision making.
 - Must personally perform (or re-perform) the physical exam and medical decision-making activities but may verify the accuracy of any component documented by a Provider Student in the medical record, rather than re-documenting this work.
 - Updates documentation as necessary.
 - Add Attestation to note documented by Provider Student before signing.
 - If Provider Student and Resident contributed to the note, add BOTH attestation statements.
 - Student Attestation Statement: A student assisted with the documentation of this service. I saw and personally examined the patient and reviewed and verified all information documented by the student and made modifications to such information, when appropriate.