

 SIU SCHOOL <i>of MEDICINE</i>	Name of Policy: Mission Statement	
	Last Approval Date: January 20, 2017	Effective Date: January 20, 2017

The Graduate Medical Education Committee is accountable for advising and monitoring all aspects of residency education in a manner to meet the needs of the residents[^], programs, and hospitals as well as fully comply with the regulations and directions of the Accreditation Council for Graduate Medical Education (ACGME) and the Residency Review Committees. Major responsibilities include:

- 1) Establishing and implementing standards and policies that affect all programs regarding the quality of education, learning and work environment for the residents in each program and at all participating sites, and measurable achievement of measurable outcomes.
- 2) Assuring residents of an educational environment in which they may raise and resolve issues without fear of intimidation or retaliation.
- 3) Reviewing all ACGME program and institutional letters of accreditation and the monitoring of action plans for correction of areas of non-compliance.
- 4) Conducting an Annual Institutional Review (AIR) and monitoring action plans resulting from the review.
- 5) Organization and presentation for the GME Annual Report to the appropriate stakeholders.
- 6) Conducting regular internal reviews of all residency and subspecialty programs and monitoring action plans for any recommendations from the internal reviews.
- 7) Conducting Special Reviews for underperforming programs and monitoring the outcomes of any quality improvement goals and corrective actions from the Special Reviews.
- 8) Monitoring and oversight of programs' Annual Program Evaluations (APEs) and improvement activities.
- 9) Reviewing and approving:
 - a. all applications for new GME programs,
 - b. changes in resident complement or structure/duration of education,
 - c. additions and deletions of participating sites,
 - d. appointment of new program directors,
 - e. any reports or requests to the ACGME Institutional, Clinical Learning Environment, or Residency Review Committees,
 - f. voluntary withdrawal of program accreditation.
- 10) Establishing and implementing institutional policies and procedures for:
 - a. the recruitment and appointment, evaluation, promotion, transfer, and dismissal of residents,
 - b. the adjudication of resident complaints at the program and institutional level,
 - c. the provision of resident Due Process,
 - d. vacation and other leaves of absence,
 - e. physician impairment,
 - f. sexual harassment,
 - g. accommodations for disabilities,
 - h. interactions with industry,
 - i. supervision of residents,

- j. duty hours and moonlighting,
 - k. administrative support for programs in the event of disaster,
 - l. oversight of reductions or closure of programs or sponsoring institutions.
- 11) Recommending appropriate and equitable funding for resident positions, and for resident stipends, benefits, and support services.
 - 12) Monitoring the programs to assure the establishment of an appropriate clinical learning environment to include call schedules, duty hours, and supervision that are in compliance with the relevant ACGME Institutional, Common, and Program Requirements and;
 - 13) Assuring and monitoring that the residents' curriculum meets all ACGME requirements and provides for annual confidential written evaluations of the faculty and of the educational experiences.
 - 14) Assuring and monitoring that all programs provide a curriculum and an evaluation system that enables residents to demonstrate competence in the general areas of:
 - a. patient care
 - b. medical knowledge
 - c. practice-based learning
 - d. communication
 - e. professionalism
 - f. systems-based practice

The chairman of the committee is the Associate Dean for Graduate Medical Education. Members of the committee shall include:

- Core Residency Program Directors or their designees
- Hospital representatives
- Two faculty members at large*
- Up to two Fellowship Directors at large*
- Four to six residents elected by their peers*
- President of the House Staff Association
- One Program Coordinator elected by peers*
- SIU legal counsel or designee

Each meeting will include attendance by at least one resident member. The GMEC will maintain and distribute written minutes. Copies of minutes will be sent to SIU School of Medicine Archives.

^The term residents refers to residents and fellows.

*These positions shall be for a term of two years.