

SIU UNDERGRADUATE MEDICAL STUDENT EHR DOCUMENTATION

SIU Outpatient Touchworks EHR Education

Medical Student:

General Access and Privileges of Medical Students:

Second Year Students:

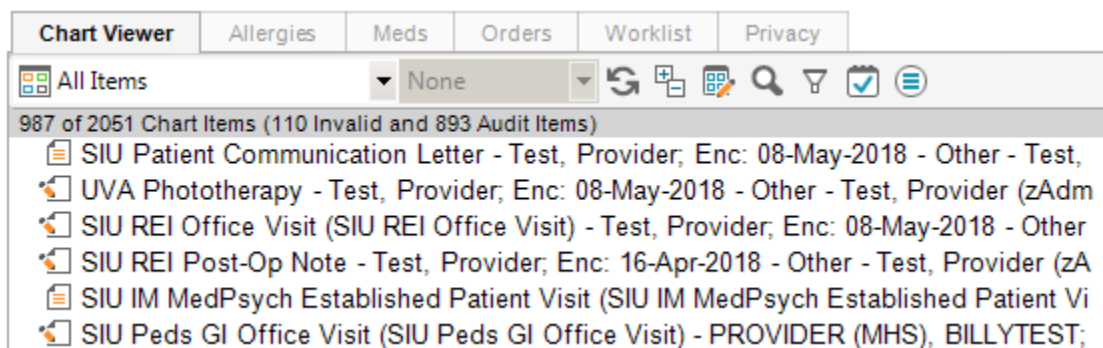
- Y2s have documentation privileges in an Educational EHR environment which mirrors the live TouchWorks system but does not interface with the live system.
 - This work associated with standardized patient encounters in the Simulated Patient Lab
- Y2s have full access to “view” the patient’s medical record in the official EHR.
 - Those students with SIU mentors may document within the physician note at the physician’s discretion (see work flow below.)

Third and Fourth Year Students:

- Medical students will be granted EHR documentation privileges in TouchWorks, Cerner (Memorial Hospital), and Epic (St. John’s).
 - Students may contribute to the E/M Billing document of the day as described below.
- Medical students will not document under someone else’s username or password.
- Any contribution and participation of a medical student to the performance of a billable service must be performed **in the physical presence of a teaching physician or physical presence of a resident** in a service meeting the requirements set forth for teaching physician billing.
 - Their **documentation can not be used during use of primary care exception**
 - Ex: Third year general medicine resident able see a patient without physical presence of a faculty in the room
 - Their **documentation can not be used for procedural documentation**

What all Medical Students need to do in live Touchworks environment:

- A medical student may contribute to any section of the daily note by opening the appropriate note date with the pencil to the left of the note indicating draft status.



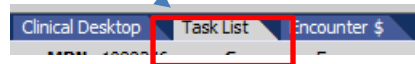
- Once in the note **Students are NOT to document: allergies, medications, med reconciliation, orders.**
- When finished documenting separate sections:
 - Open the attending attestation form and check the medical student documentation box to insert the following statement:

“I participated in the documentation of this service as a medical student.”

- By inserting this statement, the name of the medical student involved in the care will be inserted and time stamped.
- They will then “save and hold” the note to allow for a resident and/or attending to contribute
- Student will not edit the note after physician signature.

• **Medical student receiving Feedback**

- Students check their ‘Task List’ for a response from the physician regarding feedback (unless verbal feedback is given.) The ‘Task List’ icon is near the ‘Clinical Desktop’ icon at the top of the screen.



Daily Pt Appt Schedules Clinical Desktop Note Task List Encounter \$ Dx \$ Visit \$ Procedure \$ Pt Lists PMP

[R] ZZTEST, AA MRN: 1088191 Sex: F Security: **Restricted Data** Note: **SELECT**
 Age: 36 Years H Phone: (217)555-8888 PCP: SIDDIQUI MD, HARRIS Other: (217) 545-4357
 Select Patient DOB: 01-Mar-1982 Allergies: Med & Non Med FYI: **FYI**

Task List

View: Show: Total Active Tasks: 4

P	D	Task	Patient	Assigned To	Created By	Created On
		Finish Note	ZZTEST,DB	WATERS (SIU),THERE	System	05/25/2017 09:19 AM
		Finish Note	ZZTEST,AG	WATERS (SIU),THERE	System	07/11/2017 03:13 PM
		Resident/Student Feedback		WATERS (SIU),THERE	WATERS (SIU),THERE	03/09/2016 02:05 PM
		Resident/Student Feedback		WATERS (SIU),THERE	WATERS (SIU),THERE	06/26/2017 02:09 PM

- The 'Task List' includes items within the record that require action, in students case, feedback on notes.
- Students' responsibility to be sure all items on their 'Task List' are replied to, completed and/or "done" (which removes the item from the tasklist) prior to the end of each clerkship, selective or elective

What teaching physicians need to do when working with medical student documentation:

- The faculty must verify all student documentation or findings: history, physical exam and/or medical decision making.
- **The faculty must personally perform (or re-perform) the physical exam and medical decision making activities of the E/M service being billed.**
- The faculty must add the following attestation. If clicking the attestation with indicated arrow, this will be added to note.
 - **“A student assisted with the documentation of this service. I saw and personally examined the patient and reviewed and verified all information documented by the student and made modifications to such information, when appropriate”.**

Attending Attestation

Teaching Attestation
 MD DO

Saw Patient
 PCP Exception (>PGY1 Medical, >6 months PGY1 Medicare)
 Office Procedure
 Psych - Monitored - Time Based (___ minutes)
 Psych - Monitored - Not Time Based
 Psych - Indirect (No Bill)

Medical Students
 Student Documentation Used (Provider)
 Medical Student Statement (student)

Non-Teaching Attestation
 MD DO NP PA

Scribe Used (Provider)
 Scribe Statement (scribe)____
 Time Based E/M: (___ minutes)
 Note Reviewed

Comments:

Attending's Comments

○

- If both a **medical student and a resident documents in the note**, the Teaching physician must **attest to both the student’s documentation AND the resident’s participation** in the care of the patient as shown below:

“A student assisted with the documentation of this service. I saw and personally examined the patient and reviewed and verified all information documented by the student and made modifications to such information, when appropriate”

“I saw and personally examined the patient and discussed the case with the resident. I have reviewed the resident’s note and agree with the content and plan as written”.

- The Teaching physician must sign and date their documentation.
- In order to review student/resident documentation, can use “audit” feature at the bottom left of screen when in the “view” portion of the draft of note to review the content section that was authored.

Social History

- Coffee
- Current smoker (F17.200)
- Denies alcohol consumption (Z78.0)

Current Meds

1. Cyanocobalamin 1000 MCG/M ONCE A MONTH; As Needed; IN PROGRESS - Order General
2. Cyanocobalamin 1000 MCG/M ONCE A MONTH; To Be Done: - Administration Ordered
3. Docusate Sodium 100 MG Oral Therapy: (Recorded:17May2018)
4. No Herbals; Therapy: (Recorded:17May2018)

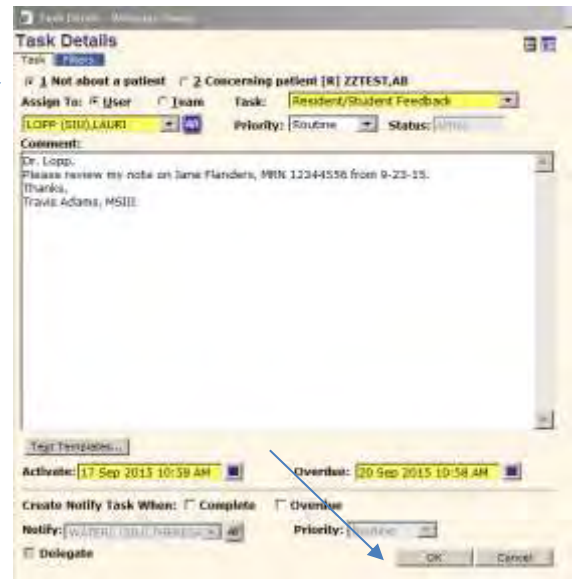
Allergies

Date	Name	Cr...	Section	Modification
6/15/2018 8:47:58 AM	LAURI LOPP (SIU)	M.D.	All, Audit Details	Added
6/15/2018 8:50:25 AM	THERESA WATERS (SIU)		History of Present Illness, SIU Chro...	Entered
6/15/2018 8:50:36 AM	THERESA WATERS (SIU)		Attending Note, SIU Full Attestation	Entered
6/15/2018 8:56:15 AM	LAURI LOPP (SIU)	M.D.	Assessment, Feeling tired	Updated
6/15/2018 8:59:02 AM	LAURI LOPP (SIU)	M.D.	Assessment, Knee pain	Updated
6/15/2018 8:59:39 AM	LAURI LOPP (SIU)	M.D.	Plan	Note Accumulator:Modified
6/15/2018 9:19:22 AM	LAURI LOPP (SIU)	M.D.	Assessment, Tension headache	Added
6/15/2018 9:35:51 AM	THERESA WATERS (SIU)		Physical Exam, SIU Female Exam	Entered
6/15/2018 9:36:02 AM	THERESA WATERS (SIU)		Plan	Note Accumulator:Modified

- Faculty can give verbal feedback or electronic feedback via a 'not about a patient' task

Important: Choosing 'Not about a patient' is the only way in TouchWorks that communication between the student and physician will not remain a permanent part of the record. Choosing 'Not about a patient' allows the student questions and physician feedback to be open and candid, without risk of that information being a permanent part of the record.

- At the top right of the note screen, click the 'Task' icon and send a Task to the student.
- The option 'Not about a patient' is selected.
- Assign to a 'User' (name of student or resident)
- From the 'Task' selections pick: 'Resident/Student Feedback'
- In the 'Comments' section, include the patient's name, MRN, and date of the note, as documentation will not automatically be attached to the task.
- When the 'OK' button is selected, the task will send to student.



General **scenarios** that satisfy the physical presence requirement:

- **Student sees patient alone and obtains history, physical exam, medical decision making.** (may be more common on outpatient)
 - Medical student may contribute to documentation
 - Resident and/or faculty **MUST** see patient, verify history, re-perform physical exam and medical decision making, reviews all and places **BOTH** medical student and standard resident attestation to note before signing
- **Student and resident see patient together, obtain history, physical exam, medical decision making.** (may be more common on inpatient)
 - History, physical exam and key decision making takes place together
 - Medical student may contribute to documentation, resident contributes
 - Faculty **MUST** see patient, verify history, re-perform physical exam and medical decision making, reviews all and places **BOTH** medical student and standard resident attestation to note before signing
- **Student, resident and faculty all go into exam room together at the same time** (may be more common on inpatient) History, physical exam and key decision making all takes place together
 - Medical student may contribute to documentation, resident contributes, faculty reviews all and places **BOTH** medical student and standard resident attestation to note